

**Coral Springs  
Improvement District**

**Agenda**

**May 16, 2016**



## Coral Springs Improvement District

May 9, 2016

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on May 16, 2016 at 4:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the April 18, 2016 Meeting
3. Audience Comments
4. Presentation by MBS Capital Markets, LLC – Rhonda Mossing
5. Tabled Items
  - A. Engagement Letter with Greenspoon Marder, PA for Bond Counsel Services
6. Consideration of Audit Engagement Letter with Keefe McCullough for Fiscal Year 2016 Financial Audit
7. Distribution of the Proposed General Fund Budget for Fiscal Year 2017 and Consideration of Resolution 2016-4, Approving the Budget and Setting the Public Hearing
8. Consideration of Work Authorization #115 for Lime Plant Demolition at a Total Cost of \$575,815
9. Consideration of Service Agreement with OK Generators
10. Staff Reports
  - A. Manager – Ken Cassel
  - B. Engineer – Troy Lyn (Report Included)
  - C. Department Reports
    - Operations – Dan Daly
      - Utility Billing Work Orders
      - Letter Complimenting the District
    - Utilities Update (David McIntosh)
    - Water – Joe Stephens (Report Included)
    - Wastewater – Tim Martin (Report Included)
    - Stormwater – Randy Frederick (Report Included)
    - Field – Curt Dwiggins (Report Included)
    - Human Resources – Jan Zilmer
    - Motion to Accept Department Reports



## Coral Springs Improvement District

- D. Attorney
11. Approval of Financial Statements for March 2016
  12. Supervisors' Requests
  13. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

*Kenneth Cassel*

Kenneth Cassel/sd  
District Manager

cc:	Stephen Bloom	Randy Frederick	Kay Holmes
	William Capko	Troy Lyn	Beverley Servé
	Dan Daly	John McKune	Joe Stephens
	David McIntosh	Diane Rottner	Jan Zilmer
	Shawn Frankenhauser	Tim Martin	Curt Dwiggin

# MINUTES



**MINUTES OF MEETING  
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, April 18, 2016 at 4:05 p.m. at the District Office, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Duane Holland	Vice President
Nick St. Cavish	Secretary

Also present were:

Kenneth Cassel	District Manager
William Capko	District Counsel
Dan Daly	Director of Operations
Troy Lynn	District Engineer
David McIntosh	Director of Utilities
Kay Holmes	District Accountant
Joe Stephens	Water Department
Curt Dwiggin	Field Superintendent
Tim Martin	Wastewater Department
Randy Frederick	Drainage Department
Rick Olsen	Globaltech
Dave Schulman	Globaltech
John McKune	District Consultant
Glen Hanks	Glen Hanks Consulting Engineers, Inc.

*The following is a summary of the minutes and actions taken during the April 18, 2016 CSID Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the March 21, 2016 Meeting**

Mr. Shank stated each Board member received a copy of the minutes of the March 21, 2016 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the minutes of the March 21, 2016 meeting were approved.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Public Hearing to consider Revised Permit Criteria Manual**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the public hearing to consider the revised Permit Criteria Manual was opened.

There were no comments from the public.

Mr. Cassel gave a brief overview of changes made to the Permit Criteria Manual.

Mr. Hanks provided the Board with a presentation on the revised Permit Criteria Manual, a copy of which is attached hereto and made a part of the public record.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the revised Permit Criteria Manual was approved in substantial form as presented.

**FIFTH ORDER OF BUSINESS**

**Recognition of Asad Hosein and Jason Siegel**

The Board recognized Mr. Hosein and Mr. Siegel for their role in assisting a resident with emergency medical needs.

**SIXTH ORDER OF BUSINESS**

**Tabled Items**

**A. Consideration of Contract with Trio Development Corporation for Lift Station #20 Repairs, Piggybacking Off of Broward county Contract**

Mr. Dwiggin reviewed the contract with Trio Development Corporation for repairs to lift station #20 at a total cost of \$89,914.77.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the contract with Trio Development Corporation for repairs to lift station #20 at a total cost of \$89,914.77 was approved.

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**SEVENTH ORDER OF BUSINESS**

**Presentation by MBS Capital Markets, LLC – Rhonda Mossing**

Mr. Daly indicated Ms. Mossing is waiting to receive bids for private placement. She will attend the next meeting.

**EIGHTH ORDER OF BUSINESS**

**Engagement Letter with Greenspoon Marder, PA for Bond Counsel Services**

This item was tabled.

**NINTH ORDER OF BUSINESS**

**Consideration of Temporary Construction Easement Agreement with Clublink Eagle Trace, LLC**

This agreement is for work related to the restoration of the canal banks at Site 1A. Representatives of Clublink Eagle Trace, LLC are requesting some modifications to the agreement.

- Change their address to 551 South Powerline Road.
- Incorporate into the user agreement that the contractor is required to install a ball screen to protect workers from golf ball strikes.
- Indemnify the golf course against any damages to the HOA’s irrigation system located on golf course property.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the temporary construction easement agreement with Clublink Eagle Trace, LLC was approved as amended in substantial form with District Counsel’s review.

**TENTH ORDER OF BUSINESS**

**Consideration of Work Authorizations**

**A. Work Authorization #106 for Lime Plant Demolition Design – Discussion by David Schuman (Separate Cover)**

Mr. Schulman provided the Board with a presentation of the lime plant demolition options, a copy of which is attached hereto and made a part of the public record.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Option #3 of the lime plant demolition design at a cost of \$575,815 was approved.

**B. Amendment #1 to Work Authorization #108 for High Services Pumps #5 and #6 for an Increase of \$7,895**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Amendment #1 to Work Authorization #108 for high services pumps #5 and #6 for an increase of \$7,895 was approved.

**C. Work Authorization #114 for WWTP Reuse Report Update Letter at a Total Cost of \$6,900**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Work Authorization #114 for WWTP reuse report update letter at a total cost of \$6,900 was approved.

**D. Work Authorization #115 for Margate Interconnect**  
This item was tabled.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager – Ken Cassel**

- **Discussion of Engagement Letter with Gray Robinson for Special Counsel Services**

Mr. Cassel stated this is the same firm that represented the Hospital District against the City of Coral Springs. Their services may be used to look into issues regarding the cell towers and use of Waste Pro.

Mr. Shank noted his brother-in-law is a partner of the firm and asked if he has to recuse himself from the vote. Mr. Capko responded he does not.

Mr. Capko stated the engagement letter needs to be amended to include discussions regarding Waste Pro.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the engagement letter with Gray Robinson was amended to include discussions regarding Waste Pro.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the engagement letter with Gray Robinson was approved as amended.

**B. Engineer – Troy Lyn (Report Included)**

Mr. Lyn reviewed the Project Status Report, a copy of which is attached hereto and made a part of the public record.

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- The field work at Site 9 was completed and he expects to have a report of the findings within the next two weeks. Slope stability analysis is being conducted.
- Mobilizing for Site 1A will begin on April 25, 2016. A pre-survey will be conducted to determine property lines, a privacy fence will be installed and the irrigation system will be documented. There will also be a pre-construction video recorded on May 3, 2016.

### C. Department Reports

- **Operations – Dan Daly**

- **Utility Billing Work Orders**

This item is for informational purposes only.

- **Utilities Update (David McIntosh)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater – Randy Frederick (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwigins (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

There being nothing to report, the next item followed.

- **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the department reports were accepted.

**D. Attorney**

Mr. Capko reviewed the memorandum previously sent to the Board explaining Home Rule – Powers of Municipalities, how they got them and how they interact with any authority an independent special district has. He also reviewed new legislative bills passed.

**TWELFTH ORDER OF BUSINESS**

**Approval of Financial Statements for March 2016**

Ms. Holmes reviewed the financial statements.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the financials were approved.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisors’ Request**

Mr. Shank reported he met with Professor Boyer from the University of Florida. He is working on a process to remove phosphorous from wastewater in a chemical matter. He is taking a position at Arizona State University where he will continue his research. Mr. Shank also briefly discussed the butterfly garden.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the meeting adjourned.

\_\_\_\_\_  
Kenneth Cassel  
Assistant Secretary

\_\_\_\_\_  
Martin Shank  
President

## **Fifth Order of Business**

**GreenspoonMarder** LAW  
888-491-1120  
www.gmlaw.com

From the desk of:  
Denise J. Ganz, Esq.  
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Direct Phone: 954.527.2410  
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March 29, 2016

Board of Supervisors  
Coral Springs Improvement District

Re: Bond Counsel Representation of Coral Springs Improvement District (the “District”) in connection with the District’s proposed Water and Sewer Refunding Revenue Bonds, Series 2016 (the “2016 Bonds”)

Ladies and Gentlemen:

Thank you for your consideration of this firm as bond counsel to the District in connection with the 2016 Bonds. This letter will set forth the basis on which we are prepared to render these services to the District. It is our understanding that the current plan is to privately place the 2016 Bonds with a financial institution.

In our capacity as bond counsel, our primary responsibility will be to render an objective legal opinion with respect to the authorization and issuance of the 2016 Bonds. As bond counsel, we will examine applicable law, prepare the appropriate documents authorizing and securing the 2016 Bonds and other necessary documents, consult with the parties to the transaction prior to the issuance of the 2016 Bonds, review certified proceedings, and undertake such additional duties as we deem necessary to render the opinion.

Assuming completion of the proceedings to our satisfaction, we will render our opinion, subject to customary assumptions and limitations, that:

(i) The District is an independent special district and unit of local government organized and existing under the laws of the State of Florida with the power to adopt the general bond resolution, as supplemented (the “Bond Resolution”) relating to the 2016 Bonds and to perform its obligations thereunder and to issue the 2016 Bonds;

(ii) The Bond Resolution has been duly adopted by the District and create a valid lien on the funds or assets pledged thereby for the security of the 2016 Bonds and constitutes a valid and binding obligation of the District enforceable against the District in accordance with its terms;



(iii) The issuance and sale of the 2016 Bonds has been authorized by the District and upon proper execution and authentication, the 2016 Bonds constitute valid and binding obligations of the District payable in accordance with, and as limited by, the terms of the Bond Resolution;

(iv) The interest paid on the 2016 Bonds will be excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed upon individuals and corporations.

Our opinion as bond counsel will be executed and delivered on the date the 2016 Bonds are exchanged for their purchase price and will be based on facts and laws existing as of its date. Upon delivery of such opinion, our responsibilities as bond counsel will be concluded with respect to the 2016 Bonds. Specifically, but without limitation, we do not undertake (unless separately engaged) to provide continuing advice to the District or any other party concerning any actions necessary to assure that interest paid on the 2016 Bonds will continue to be excluded from gross income for federal income tax purposes.

In rendering our opinion as bond counsel, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation. We do not review the financial condition of the District, the feasibility of any project to be refinanced by proceeds of the 2016 Bonds, or the adequacy of the security provided to owners of the 2016 Bonds and will express no opinion relating thereto.

In performing services as bond counsel, our client will be the District and we will represent its interests. We assume that other parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in any transaction. Our representation of the District does not alter our responsibility to render an objective opinion as bond counsel. We will engage the law firm of McCarter and English, LLP, at our expense, as our special tax counsel to review matters relating to Federal tax law in connection with the 2016 Bonds.

We will charge a flat fee of \$50,000, plus our actual out-of-pocket costs, in connection with our bond counsel services. Our fees for services rendered will be paid at the closing and delivery of the 2016 Bonds, out of such bond proceeds.

If the foregoing is acceptable to you, please have the appropriate officer of the District indicate the District's acknowledgment and acceptance thereof in the space provided for that purpose on the enclosed photocopy of this letter. Such execution will evidence the District's

retention of Greenspoon Marder, P.A. as bond counsel upon the terms and conditions set forth herein.

If you have any questions or comments concerning the foregoing, please do not hesitate to contact the undersigned.

Very truly yours,



Denise J. Ganz

**THE FOREGOING IS AGREED AND  
ACCEPTED THIS \_\_\_ DAY  
OF \_\_\_\_\_, 2016.**

**Coral Springs Improvement District**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

## **Sixth Order of Business**



May 2, 2016

Members of the Board of Supervisors  
Coral Springs Improvement District  
10300 N.W. 11th Manor  
Coral Springs, Florida 33071

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide to Coral Springs Improvement District (the "District") for the year ended September 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended September 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Operating Expenses by Department - Proprietary Fund.

## Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Supervisors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

## Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures - Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will be not to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

## Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Keefe McCullough and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulators or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Keefe McCullough personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.



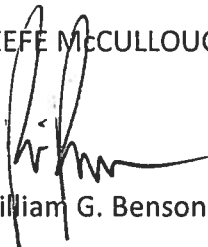
The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by any regulators. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation

Our fee for services rendered will be based upon the difficulty of your engagement and the time and skill level of our personnel assigned. Work is assigned, according to its complexity, to the appropriate member of our staff. Our fee for this engagement will not exceed \$ 19,500. This agreement may be renewed each year based on the mutual agreement to all terms, including fees, of both parties. An invoice for the services provided will be presented at the completion of the engagement or at the end of each semi-monthly billing period, whichever occurs first. Payment of our invoice is due when rendered. The above fee is based on the anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Regards,

KEEFE McCULLOUGH



William G. Benson, C.P.A.

Acknowledgment:

CORAL SPRINGS IMPROVEMENT DISTRICT

\_\_\_\_\_ Name

\_\_\_\_\_ Title

\_\_\_\_\_ Date

## **Seventh Order of Business**

**RESOLUTION 2016-4**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2017 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO CHAPTER 2004-469, LAWS OF FLORIDA AND FLORIDA LAW**

**WHEREAS**, in accordance with Section 12 of Chapter 2004-469, Laws of Florida, the District Manager has heretofore prepared and submitted to the Board a proposed General Fund budget for Fiscal Year 2017; a copy of which is attached hereto as Exhibit A, and

**WHEREAS**, the Board of Supervisors has considered said proposed budget and desires to set the required public hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:**

**Section 1.** The recitals above are true and correct and are hereby made a part of this Resolution.

**Section 2.** The budget proposed by the District Manager for Fiscal Year 2017 is hereby approved as the basis for conducting a public hearing to adopt said budget.

**Section 3.** A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date: July 18, 2016  
 Hour: 4:00 PM  
 Place: District Offices  
 10300 N.W. 11<sup>th</sup> Manor  
 Coral Springs, Florida 33071

**Section 4.** The District Manager shall publish or have published notice of this public hearing in the manner prescribed by Chapter 2004-469, Laws of Florida.

**Section 5.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Supervisors of the Coral Springs Improvement District, this 16<sup>th</sup> day of May, 2016.

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Martin Shank, President

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Kenneth Cassel, Assistant Secretary

**Exhibit A**

# **Coral Springs Improvement District**

## **General Fund**

**Proposed Budget  
Fiscal Year 2016/2017**

**May 16, 2016  
Board of Supervisors Meeting**

**Coral Springs Improvement District**  
**General Fund**  
**Proposed Budget**  
**Fiscal Year Ending 2017**

Description	Actual FYE 2015	Adopted Budget FYE 2016	Actual thru 3/31/2016	Proposed Next 6 Months	Total Projected thru 9/30/2016	Proposed Budget FYE 2017
<b>REVENUES:</b>						
Assessment Revenues (Net)..budgeted	\$ 1,811,819	\$ 1,781,758	\$ 1,683,273	\$ 111,120	\$ 1,794,393	\$ 1,781,748
Assessment Revenues..excess collected	-	-	-	-	-	-
Permit Review Fees	9,100	1,000	5,250	-	5,250	1,000
Miscellaneous Revenue	-	-	37,779	-	37,779	-
Interest Income	15,179	2,400	9,227	-	9,227	2,400
Unrealized Gain (Loss)-SBA	-	-	-	-	-	-
Shared Personnel Revenue	30,116	31,019	15,509	15,058	30,567	31,950
Carry Forward Assigned Funds	-	1,900,000	-	1,532,683	1,532,683	238,048
<b>Total Revenues</b>	<b>\$ 1,866,214</b>	<b>\$ 3,716,177</b>	<b>\$ 1,751,038</b>	<b>\$ 1,658,861</b>	<b>\$ 3,409,899</b>	<b>2,055,146</b>
<b>EXPENDITURES:</b>						
<b>Administrative:</b>						
Supervisor Fees	7,200	7,200	3,600	3,600	7,200	7,200
Salaries and Wages	122,344	124,846	65,116	65,116	130,232	129,212
Special Pay	177	227	209	-	209	227
FICA Taxes	9,910	10,103	5,271	5,271	10,542	10,437
Pension Expense	11,677	12,484	7,184	7,184	14,368	14,214
Health Insurance	19,286	30,276	8,304	8,304	16,608	31,346
Worker's Compensation Ins.	188	355	100	100	200	367
Engineering Fees	54,462	30,000	11,054	12,554	23,608	30,000
Legal Fees	45,548	24,000	31,047	12,000	43,047	36,000
Special Consulting Services	1,733	20,000	975	8,775	9,750	70,000
Annual Audit	7,400	7,622	7,600	-	7,600	7,622
Actuarial Computation-OPEB	578	435	-	435	435	435
Management Fees	50,923	52,450	26,225	26,225	52,450	54,023
Telephone Expense	3,338	2,961	1,481	1,481	2,962	3,024
Postage	374	636	332	318	650	636
Printing & Binding	2,520	2,520	1,260	1,260	2,520	1,200
Administrative Building Costs	12,000	12,000	6,000	6,000	12,000	12,000
Insurance	357	1,000	520	520	1,040	1,041
Legal Advertising	1,417	2,000	404	1,000	1,404	2,000
Contingencies	409	-	-	-	-	-
EMS Assessments	9,650	10,880	-	-	-	-
Computer Expense/Technology	26,000	15,000	7,531	7,500	15,031	15,000
Digital Record Management	8,082	5,000	-	-	-	5,000
Office Supplies	6,539	6,000	3,616	3,000	6,616	6,525
Dues, Subscriptions, etal.	8,337	7,500	280	2,500	2,780	7,500
Promotional Expense	6,330	3,600	1,888	1,900	3,788	4,800
Capital Purchases	-	-	-	-	-	-
<b>Total Administrative</b>	<b>416,779</b>	<b>389,095</b>	<b>189,997</b>	<b>175,043</b>	<b>365,040</b>	<b>449,809</b>

**Coral Springs Improvement District**  
**General Fund**  
**Proposed Budget**  
**Fiscal Year Ending 2017**

Description	Actual FYE 2015	Adopted Budget FYE 2016	Actual thru 3/31/2016	Proposed Next 6 Months	Total Projected thru 9/30/2016	Proposed Budget FYE 2017
<b>Field Operations</b>						
Salaries & Wages	304,619	320,927	150,936	150,936	301,872	331,493
Special Pay	1,245	1,246	1,245	-	1,245	1,246
FICA Taxes	23,250	24,551	11,437	11,437	22,874	25,358
Pension Expense	30,611	32,093	16,607	16,607	33,214	36,465
Health Insurance	81,411	78,486	50,039	50,039	100,078	79,319
Worker's comp Ins	12,734	17,778	5,075	5,075	10,150	18,365
Water Quality Testing	4,615	4,700	1,323	1,323	2,646	2,800
Communications-Radios/Cellphones	912	1,380	448	648	1,096	1,092
Electric	1,165	1,224	668	668	1,336	1,720
Rentals and Leases	-	-	-	-	-	-
Insurance	24,735	28,446	7,336	7,336	14,672	17,250
R&M - General	35,512	63,953	12,854	12,854	25,708	140,875
R&M - Culvert Inspection & Cleaning	16,500	50,000	35,000	-	35,000	35,000
R&M - Canal Dredging & Maintenance	-	25,000	-	-	-	-
R&M - Vegetation Management	-	20,000	-	-	-	20,000
Oper Supplies - General	6,971	25,525	1,740	20,000	21,740	12,525
Oper Supplies - Chemicals	91,038	89,396	40,550	40,550	81,100	116,308
Oper Supplies - Uniform Rental	1,686	1,697	787	787	1,574	1,697
Oper Supplies - Motor Fuels	15,570	34,210	6,344	6,344	12,688	42,694
Dues, Licenses, Schools	1,268	5,170	977	2,500	3,477	1,530
Capital Outlay-Equipment	-	1,300	-	-	-	39,600
Capital Improvements	4,303,154	1,900,000	216,209	1,316,474	1,532,683	80,000
<b>Total Field Operations</b>	<b>4,956,996</b>	<b>2,727,082</b>	<b>559,575</b>	<b>1,643,578</b>	<b>2,203,153</b>	<b>1,005,337</b>
<b>Total Expenditures</b>	<b>5,373,775</b>	<b>3,116,177</b>	<b>749,572</b>	<b>1,818,621</b>	<b>2,568,193</b>	<b>1,455,146</b>
<b>Excess Revenues Over Expenditures</b>	<b>(3,507,561)</b>	<b>600,000</b>	<b>1,001,466</b>	<b>(159,760)</b>	<b>841,706</b>	<b>600,000</b>
<b>Reserves</b>						
Reserved for 1st Qtr Operating	450,000	350,000	-	-	-	350,000
Reserves for Designated Projects / Emergency	300,000	250,000	-	-	-	250,000
<b>Total Reserves</b>	<b>750,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>
<b>Excess Revenues Over Expenditures &amp; Reserves</b>	<b>(4,257,561)</b>	<b>-</b>	<b>1,001,466</b>	<b>(159,760)</b>	<b>841,706</b>	<b>-</b>
<b>Net Tax Levy</b>						<b>1,781,748</b>
<b>Add: Discounts/Collections at 7%</b>	<b>FYE</b>	<b>FYE</b>				<b>134,110</b>
<b>Total Tax Levy</b>	<b>2015</b>	<b>2016</b>				<b>1,915,858</b>
<b>Total Assessable Units</b>	<b>12,622</b>	<b>12,622</b>				<b>12,622</b>
<b>Assessment Per Unit</b>	<b>\$ 151.79</b>	<b>\$ 151.79</b>				<b>\$ 151.79</b>

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**REVENUES:**

**Assessments**

The District levies a Non-Ad Valorem Assessment on all taxable property within the Coral Springs Improvement District in order to pay for operating and maintenance expenditures.

**Permit Review Fees**

Permit fees are based on prior year's revenues.

**Interest Income**

Interest is earned on cash balances in the District's funds on deposit in checking and money market accounts and in various certificates of deposit.

**Shared Personnel Revenue**

The District has entered into an interlocal agreement with Pinetree Water Control District. Under the provisions of that agreement the District provides the services of an appropriately licensed field supervisor to Pinetree. Budgeted revenue from this source is \$31,950.

**Carry Forward Assigned Funds**

The District is planning to use prior year assigned funds to pay for planned capital purchases and repairs.



**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Administrative:**

**Supervisor Fees**

Board of Supervisors may be compensated \$200 per meeting, not to exceed \$2,400 per year. Based on 3 supervisors and 12 meetings per year, the amount should not exceed \$7,200.

**Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$129,212.

**Special Pay**

Special pay is a holiday bonus based on number of years of service. Special pay is budgeted for \$227.

**FICA Taxes**

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$129,212 and Supervisors Fees of \$7,200 FICA taxes are being budgeted for \$10,437.

**Pension Expense**

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$129,212 pension expense is budgeted for \$14,214.

**Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. In addition, the board members are provided Health and Dental Insurance only. The projected cost to be paid by the District for this fiscal year is \$31,346.

**Worker's Compensation Insurance**

The District's Worker's Compensation Insurance premium is budgeted for \$367.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Administrative (Continued):**

**Engineering Fees**

The District contracts for general engineering services on an annual basis. Based on prior year's experience, the projected amount for this Fiscal Year is \$30,000.

**Legal Fees**

The District currently has a contract with Lewis Longman & Walker, P.A. as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc. Based on prior year's experience the projected amount for this Fiscal Year is \$36,000.

**Special Consulting Services**

The District will need to engage a consultant that specializes in legislative codification matters that amend bringing current certain District limitations. Included in the current limitations are bidding threshold requirements, efficiencies, gains and benefits inherent in contract administrations, and supervisor compensation levels. Additional consulting may be needed to conduct workshop sessions involving staff and department managers. The anticipated cost is \$70,000.

**Annual Audit**

The District is required by Florida Statutes to arrange for an Independent audit of its financial records on an annual basis. Based on the current activity level the amount is not expected to exceed \$7,622.

**Actuarial Computation-OPEB**

Florida state statutes require the employer to make health coverage available to retirees at the employer's group rate. GASB 45 requires a periodic actuarial assessment of the cost and liability associated with these benefits. The District is budgeting \$435 for this item.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Administrative (Continued):**

**Management Fees**

This service includes \$54,023 in management and financial advisory services provided to the District under the Management Contract with Severn Trent Services.

**Telephone**

Telephone and fax machine expenses are budgeted for this Fiscal Year for \$3,024.

**Postage**

Mailing of agenda packages, overnight deliveries, correspondence, etc. The projected expense for this Fiscal Year is \$636.

**Printing and Binding**

Checks, stationary, envelopes, photocopies, etc. The projected expense for this Fiscal Year is \$1,200.

**Administrative Building Costs**

This expense represents the costs to operate and maintain the administration building. The projected amount for this cost is \$12,000.

**Insurance**

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$1,041.

**Legal Advertising**

The District does most of its legal advertising in the Sun-Sentinel. Expenses include monthly meetings, special meetings, public hearings, etc. Based on prior year's experience the amount should not exceed \$2,000.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Administrative (Continued):**

**Contingencies**

There are no budgeted expenditures.

**EMS Assessments**

The City of Coral Springs no longer assesses the District for EMS services.

**Computer Expense/Technology**

All the District's financial records, accounts payable are processed on a main frame computer owned by Coral Springs Improvement District Water and Sewer Fund. The budget amount for this technology is \$15,000 and includes the cost of digital record keeping for engineering/project plans.

**Digital Record Management**

The District is providing for the set up and maintenance of digital records of existing infrastructure as-builts as well as providing for the mapping of drainage assets. The amount being budgeted is \$5,000.

**Office Supplies**

Accounting and Administrative Supplies. Projected expense for this year is \$6,525.

**Dues, Licenses, Subscriptions**

An annual renewal fee to Florida Assoc. of Special Districts in the amount of \$2,625, an annual Special District fee to the Department of Community Affairs in the amount of \$175, on-going accounting and CPA seminars totaling \$2,200, and \$2,500 for other management related training. The projected expense totals \$7,500.

**Promotional Expense**

The District circulates periodic newsletters for the purpose of keeping its residents informed of issues affecting them and may sponsor an open house event for educating District residents about the services being provided. The annual budget for this item is \$4,800.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Administrative (Continued):**

**Capital Purchases**

There are no budgeted expenditures.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**Field Operations:**

**Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$331,493.

**Special Pay**

Special pay is a holiday bonus based on number of years of service. Special pay is budgeted for \$1,246.

**FICA Taxes**

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$331,493 FICA taxes are being budgeted for \$25,358.

**Pension Expense**

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$331,493 pension expense is budgeted for \$36,465.

**Health Insurance**

The District offers the employees Health, Life, Dental and Disability Insurance. The projected cost to be paid by the District for this fiscal year is \$79,319.

**Worker's Compensation Insurance**

The District's Worker's Compensation Insurance premium is budgeted for \$18,365.

**Coral Springs Improvement District**  
 General Fund  
 Proposed Budget  
 Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Field Operations (Continued):**

**Water Quality Testing**

Water Quality Testing is done to provide a guide for planning the aquatic plant control program and in addition provides indications of dangerous or threatening conditions. Based on last year's quarterly testing the amount is estimated to be \$2,800.

**Communications-Radios/Cellphones**

The District provides Nextel telephones for the field employees. The following are the estimated costs for the budget year.

	<u>Mo. Average</u>	<u>Yearly</u>
Field Supervisor	\$ 54.00	\$ 648
Truck No. 1	18.50	222
Truck No. 2	18.50	222
<b>Total</b>		<b>\$1,092</b>

**Electric**

The District currently has the following utility accounts with Florida Power and Light Co. for purposes of providing electricity to the District's two pump stations:

<b>Address</b>	<b>Avg. Monthly</b>	<b>Annual</b>
Pump Station # 1 - 121 N.W. 93 <sup>rd</sup> Terrace	\$ 74.50	\$ 894
Pump Station # 2 - 12000 S.W. 1 <sup>st</sup> Street	68.83	826
<b>Total</b>		<b>\$ 1,720</b>

**Coral Springs Improvement District**  
**General Fund**  
**Proposed Budget**  
**Fiscal Year 2016 / 2017**

**EXPENDITURES:**

**Field Operations (Continued):**

**Rentals and Leases**

There are no budgeted expenditures.

**Insurance**

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. Based on the prior years' experience the expected amount for this Fiscal Year should not exceed \$17,250.

**Repair & Maintenance - General**

The following is a listing of the different repairs and maintenance needed for operations.

Vehicle Maintenance	\$ 8,467
Pump Station Repairs/Maintenance	112,800
Trash Pick-up Service	4,473
Canal Bank Mowing	1,800
<u>Misc. Repairs</u>	<u>13,335</u>
Total	\$ 140,875

**Repair & Maintenance - Culvert Inspection and Cleaning**

Culvert inspection and cleaning costs of \$35,000 are being budgeted this year.

**Repair & Maintenance - Canal Dredging & Maintenance**

There are no budgeted expenditures.



**Coral Springs Improvement District  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017**

**EXPENDITURES:**

**Field Operations (Continued):**

**Repair & Maintenance – Vegetation Management**

Prevention of growth of invasive vegetation in canal rights-of-way, with associated bank repair. This should not exceed \$20,000.

**Operating Supplies - General**

The following is a listing of the different operating supplies needed for operations.

Grass Eating Triploid Carp	\$12,000
<u>Annual Waterway Cleanup Donation</u>	<u>525</u>
Total	\$12,525

**Operating Supplies - Chemicals**

Estimated costs for chemicals for the budget year are \$116,308.

**Operating Supplies - Uniform Rental / Purchase**

Estimated costs for uniform rental / purchase including Employee Safety Boot Allowance for the budget year are \$1,697.

**Operating Supplies - Motor Fuels & Propane**

Estimated costs for motor fuels and propane for the budget year are \$42,694.

**Dues, Licenses, Schools**

Employees are required to have an Aquatic License. This expense includes the classes, licenses and all fees related to the employee obtaining an Aquatic License. This year's projected amount should not exceed \$1,530.

**Coral Springs Improvement District**  
General Fund  
Proposed Budget  
Fiscal Year 2016 / 2017

**EXPENDITURES:**

**Field Operations (Continued):**

**Capital Outlay-Equipment**

Capital outlay for equipment is budgeted for \$39,600.

**Capital Improvements**

Capital improvements in the amount of \$80,000 are being budgeted for assessment of potential future canal bank improvements.

**Reserves for 1<sup>st</sup> Quarter Operating**

The amount of \$350,000 is reserved toward 1<sup>st</sup> quarter operation expenses.

**Reserves for Assigned Projects and Emergencies**

The reserve fund is established to set aside funds for projects designed to maintain the District's drainage assets and to provide for unexpected events/natural disasters that may occur. This fiscal year the amount projected to be set aside is \$250,000.

## **Eighth Order of Business**

## **WORK AUTHORIZATION**

CSID WA No. 115

Globaltech No. 165103

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Lime Facilities Demolition, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

The FIRM, under a separate Work Authorization, submitted a Technical Memorandum reviewing three demolition options for the lime treatment facilities located at the OWNER's Water Treatment Plant. The lime treatment facilities are no longer being used, they will not be utilized in the future and will become more of a maintenance issue over time if not removed. The OWNER has decided to have the lime treatment facilities demolished as described in Demolition Option 3, of the Technical Memorandum. This Work Authorization defines the scope to execute the work for Option 3.

In general, the demolition scope will be to remove all above-grade facilities (lime silos, softening units, steel and concrete filters, walkways, piping, pumps electrical and instrumentation) including concrete slabs and vaults to a depth of 4 feet below grade. The piping running on the north and south sides of the filters will be removed and other piping will be capped below-grade. Connections to remaining, in-service, piping will be capped (and restrained) right at the tee, so as to eliminate stagnant dead-ends. The washwater return and sludge basin pump stations will also be demolished

### **Task 1 – Engineering Services**

This task includes project management and engineering services required to complete the project.

#### **Engineering and Project Management**

1. Attend kick-off meeting with the OWNER to review scope, sequencing and shut-downs.
2. Locate existing utilities within the work area.
3. Prepare and submit permit application to the Broward County Health Department (BCHD).
4. Prepare subcontract with ADS Engineering (I&C engineer for the plant site). ADS Engineering's duties will include reviewing existing drawings and up to four (4) site visits to confirm whether specific control equipment, and wiring, can be removed without impacting other equipment that will be remaining in service.
5. Prepare detailed construction schedule to include as a minimum; demolition sequencing, site mobilization, detailed construction activities, scheduled shut downs and durations, equipment/material delivery times, and testing.
6. Coordinate material and equipment purchase and subcontractors.
7. Attend progress meetings and coordination meetings
8. Oversee construction activities enforcing the conditions of the design.

9. Conduct Substantial Completion inspection. Develop punch-list items in association with OWNER.
10. Conduct Final Completion inspection meeting and site walk through with OWNER.
11. Collect post-construction photographs following Final Completion inspection.
12. Prepare record drawings. Record drawings will include as-built elevations and coordinates of new valves and fittings and any portions of remaining below-grade structures (over 4 feet below grade) as collected by a licensed surveyor. Record drawings will be delivered to the OWNER in AutoCAD file format, Adobe PDF, and three (3) copies of 11" X 17" half-size drawings.

## **Task 2 – Construction Services**

This task entails demolishing the lime treatment facilities, which match the scope of Demolition Option 3, of the Technical Memorandum. The work, in general consists of the following:

1. Subcontract with a demolition specialty firm to demolish the steel and concrete lime facilities. Remove and properly dispose of all demolished materials. Recycle value of the removed materials is the property of the subcontractor.
2. Subcontract with an electrical contractor to perform the electrical demolition. Part of their scope will be to be onsite to test and confirm whether specific electrical equipment, conduit and wiring can be removed. Minor relocation of electrical equipment is also included in their scope.
3. Demolish the lime silos including the equipment inside and outside the silos. It is assumed that the lime silos will be empty of lime when before construction begins. Remove the concrete support pads and slabs. Remove all above-ground piping and conduit and cap at least 18 inches

below grade. Repair asphalt area to provide a smooth parking area (50' x 25' approximate size).

4. Demolish all three lime softening units including the softener shells, internals, electrical, instruments, concrete slabs and walkways. Demolish the blow-down vaults to 4' below grade. Remove all above-grade piping and cap remaining piping below grade. Most of the piping between the softeners and the filters (as well as the concrete pipe trench) will be removed. Remove above grade electrical. Remove wiring and cap conduits at least 18 inches below grade. Some electrical will need to remain, such as the panel between Softener 2 and 3 since it services other equipment that will remain in service.
5. Instead of capping the raw water feed to Softener 3, it will be connected to the abandoned 18 inch washwater waste line that goes to the old lime pond. The connection will be made with 18 inch C-900 PVC pipe, cement lined DIP fittings and a new 18 inch isolation valve. The terminal end of the washwater waste line will be modified so that a screened air gap will be provided. Other open ends of this washwater waste line will be plugged. The washwater waste line will then be re-purposed as a raw-water flushing line. The raw water bypass line will also be disconnected and capped.
6. Demolish all three filters and filter slabs to 4 feet below grade. This includes all of the filter internals, filter media, walkways, electrical and instrumentation.
7. Demolish backwash and transfer pump stations downstream of the filters including pumps, piping, level tanks, electrical, instrumentation, concrete supports and slabs. Remove all above-grade and below-grade piping between the filters and the transfer main and/or backwash main. Cap the remaining tees on the transfer main and/or backwash main. Disconnect the backwash main from the high-service pump suction line, at the suction line tee and cap at the tee. The remainder of the abandoned backwash main will remain in place (but it will be capped).

8. Demolish the washwater return and sludge basin pump stations. Cap piping and electrical at least 18 inches below grade.
9. Connect the 6-inch high-pressure finished-water line running along the north side of the access road with the loop servicing the WWTP. Disconnect and cap the abandoned portion of the old loop. Relocate the above-grade portion of the high-pressure finished-water to below-grade.
10. Remove all above-grade chemical lines and cap at least 18 inches below grade.
11. Remove all unnecessary electrical equipment in the electrical room. Pull unnecessary wiring out. Cut and cap conduits just above the floor slab or where it penetrates a wall.
12. Remove existing sidewalks, walkways, vaults, light poles and equipment pads to at least 4 feet below grade. The sidewalks along the electrical building and between the ground storage tanks will remain.
13. Place clean fill and level site to original elevations.
14. Install sod (only in areas impacted by this construction) to match existing.

### **Assumptions**

Assumptions for the project are as follows:

- An allowance of \$50,000 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for additional work or for unforeseen conditions.
- Working hours will be Monday through Friday from approximately 8:00 AM until 5:00 PM.
- All new fittings will be restrained.
- The existing valves will be able to shut down the lines while the plugs/caps are installed.
- The lime silos are empty of lime.



- The OWNER will collect and test the bacteriological samples for the raw water and transfer pipelines.
- Installation of a new irrigation system is not included in this scope of work and the OWNER will be responsible for watering the new sod.
- OWNER will pay the permit fees.

**Section 3 – Location**

The services to be performed by the FIRM shall be located at the **CSID Water Treatment Plant**.

**Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- Pre and post-construction still pictures site.
- Submittals for materials/equipment.
- Record Drawings.

**Section 5 – Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed to Completion</b>
Notice to Proceed (NTP)	0 Days
Substantial Completion	150 Days after NTP
Final Completion	180 Days after NTP

**Section 6 – Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$575,815.00**. Price includes bonding and an allowance of \$50,000.00.

3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

### **Section 7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall

be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.

4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
  - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
  - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.

- c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
  - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
  8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
  9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
  10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the

alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

### **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1 The OWNER hereby designates David McIntosh as the OWNER's representative.
- 8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of thirteen (13) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of President

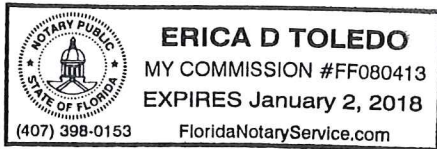
\_\_\_\_\_  
Printed name of Witness

Dr. Marty Shank  
Printed Name of President

\_\_\_\_\_  
Date

Approved as to form and legality

\_\_\_\_\_  
District Counsel



State of Florida  
County of Palm Beach

FIRM

GlobalTech, Inc.

Company

The foregoing instrument was  
acknowledged before me on this

3<sup>rd</sup> day of May, 2016 by

Troy L. Lyn

who is personally known to me OR  
produced \_\_\_\_\_

as identification.

[Signature]  
Signature of Notary

[Signature]

Signature

Troy Lyn, P.E., Vice President  
Name and Title (typed or printed)

5/3/16

Date

# **Attachment A**

## **Budget Summary**





**Job Estimate**

Order Date: 04/13/16

**To:** Coral Springs Improvement Dist  
 10300 NW 11th Manor  
 Attn: Ken Cassel  
 Coral Springs FL 33071

**Project:** 150494  
 CSID Lime Plant Demo Design

Plans Attached

Specifications Attached

**Client Job No.:** WA-106

**3 Option 3**

Temporary Facilities	
Job Site Trailer	3,047.50
Job Site Office Supplies	243.80
Waste Hauling	11,702.40
General Conditions	
Progress Meeting	1,140.57
Scheduling Labor	923.47
Construction PM	5,540.83
Construction Superintendent	3,228.77
Safety	554.08
Safety Equipment	609.50
Office Admin	1,010.52
MOB/DEMOB	7,772.96
Punch Out Crew	2,501.95
Stone/Fill	3,657.00
Seed & Sod	18,285.00
Installation	3,030.15
Asphalt Repair	5,500.00
Pipe Plug & Fittings	9,188.82
DI Pipe & Fittings 6"	4,266.50
DI Pipe & Fittings 18"	17,814.38
Pipe Support Systems	1,219.00
Installation	57,572.85
Concrete Pad for 18" Riser	
Form & Materials	243.80
Cast In Place Concrete	609.50
4 Man Crew	3,030.15
Steel Demo	123,200.00
Concrete Demo	136,400.00
Electrical Demo	23,100.00

10,000lb Traversing Fork Lift	17,553.60
Mini Excavator	6,948.30
Saw Blades & Misc Tools	1,219.00
Compactor 5000-7000LB	3,291.30
Equipment Fuel	1,462.80
Allowance	50,000.00
Engineering	36,568.00
Bonds & Certifications	13,378.90
	<hr/>
	<b>Item Total: 575,815.40</b>
	<hr/> <hr/>
	<b>Total Estimate Amount: 575,815.40</b>

## ATTACHMENT A

### Engineering - Lime Plant Demolition Construction

#### Engineering Budget Summary

Task	Task Description	Officer	E6	E4	CADD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$210.00	\$175.00	\$150.00	\$85.00	\$75.00	\$50.00			
	Engineering - Construction									
	Project Coordination/Management		12			12	6			
	Kickoff Meeting		4							
	Structural Engineer		2						\$ 600.00	
	Electrical Engineer		2						\$ 3,600.00	
	Utility Location Services		4						\$ 1,700.00	
	Survey		4						\$ 3,500.00	
	Site visits/inspections (4)		8	8						
	Record Drawings (5)		40	40						
	Permitting		8	4	4		2			
	Construction meetings (2)		4	8						
	<b>Subtotal Task 2</b>	0	88	60	4	12	8	\$ 26,040.00		
	Labor Subtotal Hours	0	88	60	4	12	8			
	Labor Subtotal	\$0	\$15,400	\$9,000	\$340	\$900	\$400	\$26,040		
	<b>Labor Total</b>							\$ 26,040.00		
	Subconsultant Labor Total								\$ 9,400.00	
	Subconsultant Multiplier								1.12	
	<b>Subcontract Total</b>								\$ 10,528.00	
	<b>PROJECT TOTAL</b>								\$ 36,568.00	

## **Ninth Order of Business**



373 North. River Avenue • Deerfield Beach, Florida 33441  
 954.428.9990 • 800.385.3187 • FAX 954.360.7969

**CSID**  
**10311 NW 11<sup>th</sup> Manor**  
**Coral Springs, FL. 33071**

**SERVICE AGREEMENT**

This Service Agreement is made between OK Generators and the undersigned generating set owner (“Owner”). OK Generators’ services are intended to help minimize the necessity of emergency attention for the generating sets and equipment, by providing low cost, efficient upkeep and maintenance as well as maintain the owner in compliance with applicable regulations regarding their standby power system(s). Owner owns the emergency standby generating sets and associated equipment (“Equipment”) listed below:

Generator Set Manufacturer See exhibit A	Model No.	Serial No.	Spec	Annual Rate
8 units				

In consideration of the mutual promises contained in this Service Agreement, OK Generators and Owner agree as follows: pre-paid \$4000.00


**Services.** OK Generators will render the following services (“Services”) for the Equipment under the terms and conditions of this Service Agreement:

- 1) Equipment will be inspected during regular business hours 4 times each year that this Service Agreement remains in effect. Inspections will not include costs for parts or lubricants or associated labor beyond the preventative maintenance inspections.
- 2) A comprehensive written report will be given to the customer following each inspection, noting any deficiencies and/or maintenance items.
- 3) Any non-warranty repairs will be quoted in writing and handled under separate agreement at the preferred rates afforded by this agreement.
- 4) Annual service will include changing of lube oil and filter, air filters, coolant filters, and fuel filters, lubrication of all pulleys and zerc fittings, proper disposal of all filters and fluids, and changing spark plugs. ~~Unless paid for in advance,~~ this service will be billed upon completion of service and will be conducted annually or every 200 hours of run time, whichever occurs first. \* oil changes are not included in the cost
- 5) All service agreement customers will be afforded priority service over all other customers at all times.
- 6) Service agreement customers in good standing will be afforded preferred rates on all materials, mileage and labor fees. Any customer with past due invoices will be provided service on a COD basis only.

Owner understands that in order for the system to be fully checked, a load transfer test must be performed. This test will entail momentary de-energization of all emergency loads while automatic transfer switch transfers. It is the owners responsibility to insure that all preparations have been made and all concerned parties have been notified of this transfer test. Refusal of the load transfer test can be in violation of NFPA 110 and will not allow a complete check of the stand by power system.

**Terms And Conditions.** This Service Agreement shall be subject to the attached Terms and Conditions on the reverse (or attached if by facsimile) and these Terms and Conditions shall be incorporated into this Service Agreement.

The parties to this Service Agreement have executed this agreement by the following authorized signatories:

Date: \_\_\_\_\_ OK Generators  
 (Signature) \_\_\_\_\_ By: Stacy 4/12/2016 

Owner/Agent’s name: \_\_\_\_\_

Title \_\_\_\_\_ Email address \_\_\_\_\_

Address \_\_\_\_\_

Tel. No. \_\_\_\_\_

Fax No. \_\_\_\_\_

### Terms and Conditions

**Term.** The term of service under this Service Agreement ("Term") is for an initial Term of one year and shall continue upon the same terms and conditions as set forth herein at the then prevailing rates for successive one year periods unless terminated by either party, with 30 days written notice to the other party and only if owner pays renewal invoice. Owner understands that the cost for Services under this Service Agreement is not refundable upon voluntary termination by owner.

**Fees.** Fees for the Services outside the scope of this agreement shall be paid in accordance with the following:

- 1) Services beyond regular inspections will be provided during regular business hours at our preferred labor rates from portal to portal, plus mileage at our established preferred agreement rates, plus all necessary parts. Regular business hours are from 8:00 AM thru 4:30 PM, Monday through Friday.
- 2) Services on weekdays between 4:30 PM and midnight and weekends 8:00 AM to midnight will be provided at a rate of 1.5 times the regular reduced labor rates, with the minimum of three hours labor, plus necessary parts and lubricants.
- 3) Services between the hours of midnight and 8:00 AM and all Services on legal holidays will be provided at the rate of 2.0 times the regular reduced labor rates, with the minimum of three hours labor, plus necessary parts and lubricants.

**Owner understands that all invoices are due upon receipt. Any invoices 30 days past due will accrue interest at the rate of 18% per annum.**

**Exclusions.** The Owner understands that the Services include only the preventative maintenance inspections and annual services if prepaid. It is understood that Services do not include expenses to repair damage caused by abuse, accident, theft, acts of a third party, forces of nature, normal wear and tear, age, over or under use, altering or tampering with the Equipment or any other repair not specifically included in this Service Agreement. OK Generators shall not be responsible for failure to render the Services as stated in this Service Agreement for causes beyond its control, including strikes, labor disputes and natural disasters. OK Generators shall not be responsible for the operation of the Equipment or any failure of the Equipment to operate. **All replacement parts and labor costs associated with repairs will be in addition to the cost for Services. Replacement parts will be new, rebuilt, or non-original manufacturer's parts. It is the intention of the parties that costs for parts and labor for repairs will be negotiated separately.**

**Unauthorized Repairs.** OK Generators will not be responsible for damages caused by repairs made by Owner or third parties. Owner acknowledges that Owner or third-party repairs may result in immediate termination of this agreement.

**Limitations on Damages and Indemnification.** Owner agrees that OK Generators and its personnel shall not be liable to Owner for any claims, liabilities, or expenses relating to this Service Agreement in excess of the aggregate amount of fees paid by Owner to OK Generators under this Service Agreement for the current Term. Owner shall indemnify and hold harmless OK Generators and its personnel from all third-party claims relating to this Service Agreement, and all liabilities and expenses arising therefrom unless solely due to the negligence, misconduct or omission of OK Generators. In addition, Owner shall indemnify and hold harmless OK Generators and its personnel against any and all liability resulting from the operation of Owner's emergency standby generating sets and associated equipment, whether special, consequential or otherwise.

**Arbitration.** Any disputes under this Service Agreement shall be resolved by arbitration in Broward County, Florida. In the event of a dispute, any party may make written demand on the other party that the matter be settled by Arbitration. Within 20 days of such written demand, the party giving such notice shall provide the other party with a written demand setting forth the matters disputed and that party's proposed resolution. Within 20 days of receipt of this demand, the other party shall provide a written response. The party, or the party's successor, personal representative or heirs, shall notify the other party in writing, and they shall promptly agree upon an arbitrator whose decision as to any interpretations under this Service Agreement shall be conclusive of all factual and legal matters arising thereunder. If the parties cannot agree upon an arbitrator, OK Generators shall contact a representative from the American Arbitration Association who shall select a qualified independent arbitrator who does not have a financial or personal interest in any of the parties. This selection shall be conclusive in the absence of fraud. The costs of any such arbitration proceeding, including attorney's fees, shall be awarded in favor of the party substantially prevailing and against the party not so prevailing, provided, however, if there should be any ambiguity as to the substantially prevailing party hereto, the arbitrator, in its sole discretion, shall award any cost of arbitration equitably between the parties taking into consideration the cause and nature of the dispute.

**Miscellaneous.** This Service Agreement represents the entire subject matter hereof, and supersedes all other negotiations, understandings and representations (if any) made by and between the parties. All of the terms and provisions of this Service Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties, and their respective administrators, executors, legal representatives, heirs, successors and permitted assigns. This Service Agreement is not assignable without the express, written consent of OK Generators.

The headings contained in this Service Agreement are for convenience of reference only and shall not limit or otherwise affect in any way the meaning or interpretation of this Service Agreement. If any part of this Service Agreement or any other agreement entered into under this Service Agreement is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder of this Service Agreement shall not be invalidated and shall be given full force and effect so far as possible. All covenants, agreements, representations and warranties made in this Service Agreement or otherwise made in writing by any party pursuant to this Service Agreement shall survive the execution and delivery of this Service Agreement and the consummation of the transactions contemplated by this Service Agreement.

This Service Agreement and all transactions contemplated by this Service Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida. If any legal action or other proceeding is brought for the enforcement of this Service Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provision of this Service Agreement, the parties hereby designate Broward County as the proper jurisdiction and the venue in which the action or proceeding is to be instituted, and the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees, sales and use taxes, court costs, and all other expenses even if not taxable as court costs. This Service Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any notice required or permitted to be given under this Service Agreement shall be deemed properly made if in writing and if delivered by hand, or if addressed and sent by registered mail, certified mail, or overnight service to its principal office.

**DISCLAIMER OF WARRANTIES. UNLESS EXPRESSLY SET FORTH IN THIS SERVICE AGREEMENT, TO THE MAXIMUM EXTENT PERMITTED BY LAW, WE EXCLUDE ALL WARRANTIES, EXPRESS OR IMPLIED, IN LAW OR IN EQUITY, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WHETHER OR NOT PURPOSES OR SPECIFICATIONS ARE DESCRIBED IN THIS SERVICE AGREEMENT. ANY WARRANTIES FOR REPLACEMENT PARTS WILL BE THE RESPONSIBILITY OF THE MANUFACTURER AND WE WILL NOT BE RESPONSIBLE FOR ANY WARRANTIES WITH RESPECT TO REPLACEMENT PARTS.**

FTL 274904.7

## **Tenth Order of Business**



**10B.**

**Globaltech, Inc.**  
**CSID Engineer's Report**  
**May 5, 2016**

**PROJECTS UNDER CONTRACT**

**WA # 98 Storm Water Site Development Criteria – In closeout**

- Criteria was approved with revision on April 18, 2016 Board meeting.

**WA #106 – Lime Plant Demolition Design – In closeout**

- Final report was submitted on April 18, 2016. WA for demolition has been submitted.

**WA #107 – WTP Four-Log BCHD Submittal – In closeout**

- BCHD issued a draft requirement for review. We have reviewed draft with staff and have sent comments back to BCHD. Awaiting BCHD response to comments.

**WA #108 – HSPs 5 and 6 Pump and Motor Installation – In progress**

- The new frame for pump and motor was delivered on May 5, 2016. Installation of frame, motor, and pump to be scheduled.
- HSP 5 has been started up and placed into service. Issue with VFD ground fault error appears to have resolved itself after the motor was heated and allowed to run at reduced capacity for a while. Staff has reported a vibration in the system. Globaltech is investigating.

**WA #109 – WWTP Blower Study - In progress**

- Preparing draft report.

**WA #110 – Degasifier Cleaning Pump - In progress**

- Awaiting delivery of pump and trailer. The trailer is in transit from Georgia to pump supplier warehouse. The trailer is anticipated to arrive at warehouse early next week pump will be installed on trailer.

**WA #112 – Canal Bank Restoration of Site 9 – In design**

- Field work is completed. Preparing Report of Findings. Conducting slope stability analysis to proceed with design.

**WA #113 – Canal Bank Restoration of Site 1A – In progress**

- User's agreement with Club Link (golf course) finalized on May 3, 2016. Coordinated with all stakeholders. Contractor began mobilization of May 3, 2016. Construction work anticipated to start May 6, 2016.

**WA #114 – Reuse Letter Report – In progress**

- Work to begin.

**PROJECTS PENDING**

- WA# 115 - Lime Plant Demolition – Board approved proceeding with demo. WA submittal for approval.
- WA #\_\_\_ – Margate interconnect –WA submitted to staff. Staff negotiating with Margate.
- WA #\_\_\_ – Effluent Pump Station Electrical Improvements – Submitted to staff.

**10C.**

**Coral Springs Improvement District  
Utility Billing Work Orders**

<b>2016</b>	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	28	32	25	44									129
<i>Mis-Reads</i>	5	3	2	0									10
<i>Meter Calibration Tests</i>	0	0	0	0									0

<b>2015</b>	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	40	27	33	33	43	43	40	37					296
<i>Mis-Reads</i>	4	2	0	0	0	1	0	3					10
<i>Meter Calibration Tests</i>	1	2	0	0	0	0	0	0					3

<b>2014</b>	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<i>Customer Inquiry requiring work order</i>	33	43	45	60	50	73	45	52	47	43	51	52	594
<i>Mis-Reads</i>	7	5	8	5	3	9	4	2	0	6	3	3	55
<i>Meter Calibration Tests</i>	0	0	0	0	0	0	1	0	0	0	0	0	1

**UNIVERSITY MAPLEWOOD TOWNHOUSES ASSOCIATION INC.**May 6<sup>th</sup>, 2016

CORAL SPRINGS IMPROVEMENT DISTRICT  
10300 NW 11<sup>th</sup> Manor  
Coral Springs, FL 33071

Dear Dott and staff:

Wow, I can't believe that I've now been doing this for (just over) "9-years". Of all the vendors, and organizations, with which I've had the pleasure of dealing, you folks are truly THE BEST!

I've learned a great deal throughout my tenure as the Board President, and one of my pet peeves is, and will always be, environmental concerns and conservation of our natural resources.

A few years back our association's water bills began to skyrocket through the roof, and we faced some severe financial hardships. Thanks to your recommendations, and never-ending support and assistance we, not only, identified the root causes of the (wasted water) problems and had them fixed immediately, but I initiated a major project that has since reduced our community's water consumption by (nearly) 65%. The project was painstaking, but the end result has proven to be priceless. Everyone, at University Maplewood, has benefitted from this initiative.

A statewide publication, *The Florida Community Association Journal*, printed an article in their recent (April 2016) regarding our sub-metering project and those results, and I wanted to share a copy of the magazine with you. We are living proof that this process works and, as a result, benefits all of us: the community and the environment.

"Thank You", Coral Springs Improvement District, for all that you do, and for being such a wonderful partner with University Maplewood Townhouses Association, and our entire community.

And to "Dott" – congratulations on your daughter's upcoming wedding!

Sincerely yours,



Jeff A. Berger – President  
University Maplewood Townhouses Association  
9730 NW 14<sup>th</sup> Street  
Coral Springs, FL 33071-5910

Coral Springs Improvement District  
Utilities Update  
May 2016 Board Meeting

**Phosphate Biocatalyst Testing**

The testing continues to progress well. Harold would like to set up a meeting with Joe Jacangelo, the Johns Hopkins / MWH professor to brief us and discuss the results and further testing in the next thirty days.

**Generator Diesel Spill Clean Up**

URS has completed installation of the vapor extraction system. The initial vapor wells inline testing are showing results below the required limits. ACE has agreed to an additional \$2,000.00 for URS to extract from the installed monitoring wells to ensure maximum benefit of the additional rental time on the vapor extraction system. The final sampling and testing is scheduled for the end of M. Wastewater staff is monitoring the system daily and a weekly inspection are carried out by URS and Broward County. Groundwater sampling is scheduled for 18<sup>th</sup> June.

**Margate Interconnect**

Margate has requested a meeting with CSID and GlobalTech for the week of 5/23/2016 to further discuss the scope and pricing for the project.

**Tamarac Interconnect**

We have contacted Tamarac and discussed the upgrading of the interconnect line. We expect to be meeting with them this week.

**Meetings with Humberto**

Presentation to management and board members by Humberto update everyone on the progress and direction of the Transformation process.

Weekly collective meeting with the Department managers are being held on Thursdays. The decision has been made to institute the 5S process as the start of a continuous improvement process at CSID.



## MAY Report to Board of Directors for Water Plant

### Report Includes Updates Through 5/6/2016

#### **Interconnects with the City of Coral Springs**

On 4/27/2016 I received a call from Bryan Heller the drinking water plant chief at the City of Coral Springs. He notified me that they were struggling to keep up with their demand and that they may need help from us soon if possible. He also mentioned that royal utilities had just called them asking for help as well. We immediately began making as much water as possible in preparation. Sure enough on 4/28 I received a call first thing in the morning asking if we could open the interconnects to help them out. We opened them at 8:00 am and didn't close them until 12:00 pm the next day. We gave them a total of 3,476,000 gallons during that time frame. Staff was informed that the City of Coral Springs intended on opening the interconnect with Margate at the same time but it was later realized that one of the valves was left closed so the City received no water from Margate. Bryan Heller mentioned that the City may need help again in a few days. On 5/2 I received another call asking to open up the interconnects again and we did at 2:30pm. It remained open until 2:30pm on 5/3. This time we gave them a total of 2,233,000 gallons. Much less because they ensured that all valves were open at the Margate interconnect this time around. We were able to do this by running three trains during these times. We had to bypass a percentage of flow around the sand strainers as they still prevent us from running three trains as originally intended. We have plenty of wells now however the strainers continue to be an issue. I am hoping to address this issue with the next budget.

#### **Wells**

The well maintenance program continues to show promising results. We are no longer observing a rapid decline from our well capacities as we were in the past. It is not greatly increasing their capacities however it is surely maintaining them for the most part. There are still two wells slated for rehab but we will wait until their performance declines by 20% before we look to rehab them. As part of our maintenance agreement with AMPS any well that experiences a decline of 20% or more will be rehabbed at cost.

### **High service pumps 5 and 6**

The issues that we were experiencing with HSP #5 tripping the VFD seem to have resolved themselves after some run time. Although the pump is up and running we are experiencing some vibration coming from it. After further investigation it seems to be cavitation and not the pump or motor actually vibrating. We are still investigating as to why this cavitation is occurring and will provide further updates once they become available.

The new pedestal for HSP#6 arrived on 5/5/16 and Globaltech is working on scheduling the installation.

### **Lime plant demolition**

Globaltech has prepared an all-inclusive Work Authorization for your approval for demolishing all components of the lime softening plant. If approved the scheduling of each task will begin.

### **Degasifier cleaning project**

Globaltech reported that the trailer mounted cleaning pump would be here by 5/6. It will not be here by then however should be here shortly according to Globaltech's updates report. Once we receive the pump we will purchase the additional hoses and fittings needed to couple it to the degasifiers in order to conduct the cleanings.



Coral Springs Improvement District  
Wastewater Department Report  
May 2016 Board Meeting

## **Ongoing Projects**

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

- WA # 109 – Wastewater Treatment Plant Blower Study. Staff is awaiting the blower study report.

## **Operations**

**Plant E is being taken offline for annual maintenance.**

- Staff is preparing Plant E to be put back online.

**CORAL SPRINGS IMPROVEMENT DISTRICT  
DRAINAGE REPORT  
May 16,2016**

- The first of 2 pumps at C.S.I.D. pump sta. #2 to be converted from oil lube to water lube system has been completed and reinstalled at the pump station.
- The second pump has been pulled and is in pretty good condition. F.P.I. reported that the impeller needs to be rebladed and everything else looked good.
- Work has begun at site 1A of the bank restoration project.
- Only 0.02 inches of rainfall recorded for the month of April.
- All engines at C.S.I.D pump station #2 have received oil changes and new oil filters in preparation for hurricane season. Pump station #1 will be completed soon.

Coral Springs Improvement District's Water Distribution and Wastewater Collection

Department Report

5-16-16 board Meeting

- \* There were 26 water breaks in the month of April, same as last month
  
- \* The field department has completed a small scale study to determine the effectiveness of an acoustic Leak detection program. My Report is attached
  
- \* Trio Development Corporation has been given A Notice to Proceed for the Lift Station 20 Rehab Project
  
- \* Our Annual Cross Connection Control Survey Will start Residential accounts this month



## ***Acoustic Leak Detection***

### ***Sample Study Report***

***5/2/2016***

By: Curtis Dwiggin

**Purpose:** For Finding and developing a method of locating Water Leaks  
In our District that may not appear in other physical ways

**Scope:** listen to each service at the curb stop for an indication of  
A leak that may be present Using Acoustic leak detection  
Equipment

**Device used:** Fisher XLT-17

**Result:** Mixed

**Introduction:**

The District has many Service line leaks annually. The Plan of this study was to conduct a test Using Acoustic Leak Detection device in a sample area to determine if there are leaks in our system that have not indicated themselves by other indicators (Water at the surface and low water pressure reported) and try to come up with a figure as to how many. This study was created as a result of the Districts Water Loss Report showing water losses above 10%. The District is not able to use water losses in leaks to count towards our **allowable** water loss figures, rather, the purpose of this study was to test the feasibility of a system to identify leaks to cut down our overall water loss figures.

**Body:**

The focus of the study was on Water Services. This Study was conducted in two small sample areas. One in the North West corner of Cypress Run and the other in the South East corner of Shadow wood. The Cypress Run location was chosen because of this developments historically high amount of reoccurring water leaks. The Shadow wood location was chosen because of the generally low amount of leaks that are reported, but also, because of the sandy soil conditions that exist in this development. Sand drains better so it was thought that a leak might go on for a longer period of time before any water appears on the surface or reports of low water pressure.

To familiarize myself with the test equipment during the study, I brought out this acoustic leak detection device to three known leaks in our district. At two sites I could not determine any noticeable "Leak" Sound at the point of service (Curb Stop). The last site we knew of a leak due to low pressure only, No water present at the surface. At this site, I was able to hear the sound of a leak at the service and directly over the leak location. This leak was a much bigger leak than the other two.

There are many interfering noises to contend with while doing Acoustic leak detection. Pool/ Sprinkler pumps, FPL Transformers, landscapers, aircraft and traffic. Tring to decipher the sound you are trying to hear, ignoring outside interference, can be a challenge.

From what I can hear, A Leak sounds similar to white noise.

The first Sample study in Cypress Run consisted of 53 services making up 79 lots. (1.49 lots per service) The first go around, still familiarizing myself with the system, there were 3 services that warranted further investigation. Of the three sites, one was eliminated after I found that the sound was the result of a leak beyond the meter (metered water). Another site was eliminated because I found the sound to be coming from outside interference, a Noisy pool pump. Lastly, there was a leak confirmed at a service after we did some poking around with a probe approximately 6' from the meter box. We will estimate the quantity of the leak when we do our repair excavation. Note: This sample area has 31.7% more service density per lot than the Shadow Wood Site

The second study in Shadow wood consisted of 28 services making up 55 lots. (1.96 lots per service) Of these services two of them were investigated further. After poking around at one a leak appeared right around the meter box. The other site needs excavation to locate the leak which we will plan to do soon. When we have the pipe exposed, we will estimate the quantity of the leak

I plan to have these leak estimate amounts in the next two weeks.

**Conclusion and recommendations:**

Because of the failure by myself and some other field persons to detect actual leaks with this device and the fact that we did find some locations of leaks, it is hard to say what the overall effectiveness of this method or the Model of Acoustic device itself. If we are to go forward with full scale Acoustic leak detection, I would Suggest further research into other Devices that give more consistent results and to see if training is available to Teach operators to be more effective at finding leaks.

Something not part of this study but worth mentioning is that it has been known for many years that the Districts service lines in older subdivisions, in general, are problematic. These services which are made of HDPE are not of the same thickness (schedule) of today's standard for water tubing. In addition, the water service lines have been buried with the spoils of the original excavation and not placed in sand. This has caused more line breaks because of punctures caused by large or sharp rocks placed back onto the pipes over several decades. The occurrence of water service breaks should be expected to continue at or above the current rate unless these line are replaced with modern materials and using modern methods. The District Field Personnel have been able to replace hundreds of feet of HDPE service line but at the current rate, has not kept up with current demand. This has resulted in numerous point repairs and the cost of site restorations, Sod, Asphalt and Landscaping and numerous customer complaints. We do not experience this in any way in New Neighborhoods built with better materials and placement practices.

On a side note, the Districts Water Mains seem to be in good Shape. Water Main breaks seem to occur infrequently

It would be a good practice to invest in Water service Line replacement for future budgets

# **FINANCIALS**

# **Coral Springs Improvement District**

Financial Reporting  
for  
APRIL 2016

May 16, 2016  
Board of Supervisors Meeting



**Coral Springs Improvement District**  
 Balance Sheet  
 All Fund Types and Account Groups

April 30, 2016

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b>ASSETS</b>				
Cash & Cash Equivalents:				
Checking Accounts	\$ 2,505,863	\$ 11,200,864	\$ -	\$ 13,706,727
Cash on Hand	-	500	-	500
Money Market Accounts	4,088,699	7,142,587	-	11,231,286
State Board of Admin. (Net)	-	-	-	-
Certificates of Deposit	260,928	257,486	-	518,414
Restricted Cash	-	-	-	-
Restricted Investments	-	5,995,037	-	5,995,037
Accounts Receivable	-	537,581	-	537,581
Unbilled Utility Revenues Receivable	-	767,700	-	767,700
Accrued Interest Receivable	3,621	4,675	-	8,296
Due from Other Funds	-	-	-	-
Due from Other District-Trash Bond	-	2,500	-	2,500
Prepaid Expenses	10,860	160,440	-	171,300
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,615,218	-	1,615,218
Machinery & Equipment (Net)	-	427,260	671,792	1,099,052
Imp. Other than Bldgs (Net)	-	56,977,721	6,766,470	63,744,191
Buildings (Net)	-	206,663	-	206,663
Construction in Progress	-	1,190,082	4,353,577	5,543,659
<b>Total Assets</b>	<b>\$ 6,869,971</b>	<b>\$ 87,243,051</b>	<b>\$ 12,345,039</b>	<b>\$ 106,458,061</b>

**Coral Springs Improvement District**  
**Balance Sheet**  
**All Fund Types and Account Groups**  
**April 30, 2016**

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 32,635	\$ 177,495	\$ -	\$ 210,130
Contracts Payable	-	-	-	-
Retainage Payable	105,219	-	-	105,219
Accrued Int Payable-2007 Series	-	806,655	-	806,655
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	11,762	77,654	-	89,416
Accrued Vac/Sick Time Payable	-	210,029	-	210,029
Pension Payable	-	-	-	-
Utility Tax Payable	-	103,494	-	103,494
Payroll Taxes Payable	-	-	-	-
Deposits	22,500	561,284	-	583,784
Due to Other Funds	-	-	-	-
Net OPEB Obligation	-	211,948	-	211,948
Bonds Payable	-	42,130,000	-	42,130,000
Bond Discount-2007 Series	-	(660,247)	-	(660,247)
<b>Total Liabilities</b>	<b>172,116</b>	<b>43,618,312</b>	<b>-</b>	<b>43,790,428</b>
<b><u>FUND BALANCE / NET POSITION</u></b>				
Fund Balance:				
Unspendable	10,860	-	-	10,860
Assigned	4,850,000	-	-	4,850,000
Unassigned	1,836,995	-	-	1,836,995
Net Position	-	43,624,739	-	43,624,739
Investment in GFA	-	-	12,345,039	12,345,039
<b>Total Fund Balance / Net Assets</b>	<b>6,697,855</b>	<b>43,624,739</b>	<b>12,345,039</b>	<b>62,667,633</b>
<b>Total Liabilities &amp; Fund Balance / Net Assets</b>	<b>\$ 6,869,971</b>	<b>\$ 87,243,051</b>	<b>\$ 12,345,039</b>	<b>\$ 106,458,061</b>

**Coral Springs Improvement District  
General Fund**

Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending April 30, 2016

	<b>Adopted Budget FYE 2016</b>	<b>Prorated Budget Thru 04-30-16</b>	<b>Actual 7 Months Ending 04-30-16</b>	<b>Variance Favorable (Unfavorable)</b>
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**REVENUES:**

Assessments (Net)	\$ 1,781,758	\$ 1,781,758	\$ 1,755,817	\$ (25,941)
Permit Review Fees	1,000	1,000	5,450	4,450
Interest Income	2,400	2,400	10,970	8,570
Shared Personnel Rev.	31,019	18,094	18,094	-
Miscellaneous Revenue	-	-	37,779	37,779
Carry Forward Assigned Funds	1,900,000	-	-	-
<b>Total Revenues</b>	<b>3,716,177</b>	<b>1,803,252</b>	<b>1,828,110</b>	<b>24,858</b>

**EXPENDITURES:**

**Administrative**

Supervisor Fees	7,200	4,200	4,200	-
Salaries/Wages	124,846	72,027	78,631	(6,604)
Special Pay	227	227	209	18
FICA Taxes	10,103	5,829	6,351	(522)
Pension Expense	12,484	7,202	8,670	(1,468)
Health Insurance	30,276	12,615	9,688	2,927
Workers Comp. Ins.	355	207	117	90
Engineering Fees	30,000	17,500	11,054	6,446
Attorney Fees	24,000	14,000	34,972	(20,972)
Special Consulting Services	20,000	975	975	-
Annual Audit	7,622	7,622	7,600	22
Actuarial Computation-OPEB	435	-	-	-
Management Fees	52,450	30,596	30,596	-
Communications-Telephone	2,961	1,727	1,727	-
Postage	636	371	386	(15)
Printing & Binding	2,520	1,470	1,470	-
Building Rent	12,000	7,000	7,000	-
Insurance	1,000	583	607	(24)
Legal Advertising	2,000	404	404	-
Contingencies/Other Current Charges	-	-	-	-
Fire & EMS Assessments	10,880	-	-	-
Technology Expense	15,000	8,750	8,781	(31)
Digital Record Management	5,000	-	-	-
Office Supplies	6,000	3,500	4,217	(717)
Dues, Subscriptions	7,500	280	280	-
Promotional Expenses	3,600	1,888	1,888	-
Capital Outlay	-	-	-	-
<b>Total Administrative</b>	<b>389,095</b>	<b>198,973</b>	<b>219,823</b>	<b>(20,850)</b>

**Coral Springs Improvement District**  
**General Fund**  
Statement of Revenues, Expenditures and Change in Fund Balance  
For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries and Wages	320,927	185,150	182,672	2,478
Special Pay	1,246	1,246	1,245	1
FICA Taxes	24,551	14,164	13,822	342
Pension Expense	32,093	18,515	20,100	(1,585)
Health Insurance	78,486	45,784	58,507	(12,723)
Worker's Comp. Insurance	17,778	10,371	5,921	4,450
Water Quality Testing	4,700	2,742	1,323	1,419
Communications-Radios/Cellphones	1,380	805	693	112
Electric Expense	1,224	714	788	(74)
Rentals & Leases	-	-	-	-
Insurance	28,446	16,594	8,558	8,036
R & M - General	63,953	37,306	13,821	23,485
R & M - Culvert Inspection & Cleaning	50,000	35,000	35,000	-
R & M - Canal Dredging & Maintenance	25,000	-	-	-
R & M - Vegetation Management	20,000	-	-	-
Operating Supplies - General	25,525	14,890	1,740	13,150
Operating Supplies - Chemicals	89,396	52,148	40,550	11,598
Operating Supplies - Uniforms	1,697	990	988	2
Operating Supplies - Motor Fuels	34,210	19,956	6,878	13,078
Dues, Licenses	5,170	1,213	1,213	-
Capital Outlay-Equipment	1,300	-	-	-
Capital Improvements	1,900,000	244,255	244,255	-
<b>Total Field</b>	<b>2,727,082</b>	<b>701,843</b>	<b>638,074</b>	<b>63,769</b>
<b>Total Expenditures</b>	<b>3,116,177</b>	<b>900,816</b>	<b>857,897</b>	<b>42,919</b>
<b>Reserves:</b>				
Reserved for 1st Qtr Operating	350,000	204,167	-	204,167
Reserved for Projects & Emergencies	250,000	145,833	-	145,833
<b>Total Reserves</b>	<b>600,000</b>	<b>350,000</b>	<b>-</b>	<b>350,000</b>
<b>Total Expenditures &amp; Reserves</b>	<b>3,716,177</b>	<b>1,250,816</b>	<b>857,897</b>	<b>392,919</b>
<b>Excess Revenues Over (Under)</b>				
<b>Expenditures &amp; Reserves</b>	<b>\$ -</b>	<b>\$ 552,436</b>	<b>970,213</b>	<b>\$ 417,777</b>
<b>Fund Balance Beginning</b>				<b>5,727,642</b>
<b>Fund Balance Ending</b>				<b>\$ 6,697,855</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
<b>REVENUES:</b>				
Water Revenue	\$ 6,467,008	\$ 3,772,421	\$ 3,708,882	\$ (63,539)
Sewer Revenue	5,852,977	3,414,237	3,379,149	(35,088)
Standby Revenue	1,872	1,092	1,465	373
Processing Fees	12,000	7,000	12,380	5,380
Lien Information Fees	9,000	5,250	12,775	7,525
Delinquent Fees	45,000	26,250	30,160	3,910
Contract Utility Billing Services	55,979	32,654	32,654	-
Contract HR & Payroll Services	11,807	6,887	6,887	-
Facility Connection Fees	-	-	1,200	1,200
Meter Fees	1,000	583	350	(233)
Line Connection Fees	-	-	5,650	5,650
Interest Income-2007 Bonds	-	-	5,417	5,417
Interest Income-Other	-	-	22,271	22,271
Rental Income	58,951	34,388	34,388	-
Technology Sharing Revenue	15,000	8,750	8,750	-
Misc. Revenues	12,000	7,000	17,717	10,717
Unrealized Gain (Loss)-SBA	-	-	-	-
Transfer from R & R Fund	313,800	54,015	54,015	-
Carryforward Prior Yr Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>12,856,394</b>	<b>7,370,527</b>	<b>7,334,110</b>	<b>(36,417)</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
<b>EXPENSES:</b>				
<b><u>Administrative</u></b>				
Salaries/Wages/Overtime	836,228	482,439	474,462	7,977
Special Pay	1,992	1,992	2,028	(36)
FICA Taxes	63,972	36,907	34,726	2,181
Pension Expense	91,985	53,068	52,166	902
Health Insurance	150,132	87,577	80,686	6,891
Workers Comp. Insurance	5,478	3,196	720	2,476
Unemployment Comp	1,000	-	-	-
Engineering Fees	24,000	5,891	5,891	-
Trustee Fees and Other Exp.	14,911	600	600	-
Attorney Fees	12,000	7,000	7,910	(910)
Special Council Services	25,000	4,548	4,548	-
Travel & Per Diem	4,500	-	-	-
Annual Audit	11,400	11,400	11,400	-
Actuarial Computation-OPEB	3,315	-	-	-
Management Fees	78,676	45,894	45,894	-
Telephone	8,400	4,900	5,163	(263)
Postage	42,000	24,500	15,369	9,131
Printing & Binding	17,575	10,252	8,989	1,263
Electric	12,320	7,187	6,011	1,176
Rentals and Leases	6,000	3,500	3,330	170
Insurance	13,654	7,965	7,965	-
Repair and Maintenance	14,850	8,663	3,191	5,472
Legal Advertising	3,000	1,750	1,361	389
Other Current Charges	19,500	11,375	14,427	(3,052)
Credit Card Merchant Fees	53,400	31,150	33,016	(1,866)
Technology Expense	30,000	17,500	18,558	(1,058)
Digital Record Management	5,000	-	-	-
Toilet Rebate	14,850	6,138	6,138	-
Office Supplies	9,900	5,775	2,292	3,483
Dues, Memberships, Etc	10,000	2,530	2,530	-
Promotional Expenses	14,000	7,551	7,551	-
Capital Outlay	-	-	-	-
<b>Total Administrative</b>	<b>1,599,038</b>	<b>891,248</b>	<b>856,922</b>	<b>34,326</b>

**Coral Springs Improvement District**

Water and Sewer Fund

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
<b>Plant Operations</b>				
Salaries and Wages	1,610,893	929,361	839,485	89,876
Special Pay	3,082	3,082	2,924	158
FICA Taxes	123,236	71,098	63,925	7,173
Pension Expense	177,197	102,229	89,764	12,465
Health Insurance	296,973	173,234	150,621	22,613
Worker's Comp. Insurance	56,220	32,795	23,997	8,798
Water Quality Testing	113,229	66,050	45,047	21,003
Telephone	7,572	4,417	4,229	188
Electric Expense	656,379	382,888	367,645	15,243
Rentals & Leases	11,700	6,825	2,159	4,666
Insurance	151,774	88,535	89,791	(1,256)
Repair & Maint-General	377,261	220,069	179,599	40,470
Repair & Maint-Filters for Nano Plant	36,630	21,368	15,923	5,445
Sludge Management-Sewer	188,520	109,970	98,632	11,338
Advertisement for Employment	6,000	1,500	1,500	-
Office Supplies	4,500	2,625	1,020	1,605
Operating Supplies-General	43,200	25,200	26,899	(1,699)
Operating Supplies-Chemicals	452,373	263,884	147,350	116,534
Operating Supplies-Uniforms	8,290	4,836	3,991	845
Operating Supplies-Motor Fuels	179,505	104,711	6,952	97,759
Dues, Licenses, Etc.-Other	32,987	9,605	9,605	-
Capital Outlay	422,876	13,844	13,844	-
Renewal & Replacement Expense	313,800	54,015	54,015	-
<b>Total Plant Operations</b>	<b>5,274,197</b>	<b>2,692,141</b>	<b>2,238,917</b>	<b>453,224</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries/ Wages/Overtime	751,892	433,784	396,217	37,567
Temporary Help	-	-	-	-
Special Pay	1,893	1,893	1,787	106
FICA Taxes	57,522	33,186	30,105	3,081
Pension Expense	82,710	47,717	43,396	4,321
Health Insurance	217,652	126,964	98,036	28,928
Worker's Comp. Insurance	35,039	20,439	8,914	11,525
Naturescape Irrigation Serv	4,542	4,542	4,410	132
Telephone	9,900	5,775	5,670	105
Electric	110,337	64,363	74,511	(10,148)
Rent Expense	13,500	7,875	8,202	(327)
Rent Expense-SCADA	56,040	32,690	32,690	-
Insurance	18,920	11,037	11,117	(80)
Repair and Maintenance	144,262	84,153	69,195	14,958
Meters-Replacement Program	8,031	1,186	1,186	-
Meters-New Connections	-	-	-	-
Meters-Supplies	3,632	3,632	3,863	(231)
Office Supplies	2,100	1,225	705	520
Operating Supplies-General	30,500	17,792	26,913	(9,121)
Operating Supplies-Uniforms	5,810	3,389	2,787	602
Operating Supplies-Motor Fuels	25,975	15,152	8,235	6,917
Dues, Licenses, Etc	1,336	1,336	2,939	(1,603)
Capital Outlay	985,000	647,286	647,286	-
Renewal & Replacement	-	-	-	-
<b>Total Field Operations</b>	2,566,593	1,565,416	1,478,164	87,252
<b>Total Operating Expenses</b>	9,439,828	5,148,805	4,574,003	574,802
<b>Reserves:</b>				
Required Reserve for R & R	-	-	-	-
<b>Total Operating Exp &amp; Reserve</b>	9,439,828	5,148,805	4,574,003	574,802
<b>Available for Debt Service</b>	3,416,566	2,221,722	2,760,107	538,385
<b>Debt Service</b>				
<b>Principal</b>				
2007 Series	1,170,000	682,500	682,500	-
<b>Interest</b>				
2007 Series	1,935,969	1,129,315	1,129,315	-
<b>Total Debt Service</b>	3,105,969	1,811,815	1,811,815	-
<b>Excess Revenues (Expenses)</b>	\$ 310,597	\$ 409,907	\$ 948,292	\$ 538,385
<b>Net Assets Beginning</b>				42,676,447
<b>Net Assets Ending</b>				\$ 43,624,739



**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending April 30, 2016

	Adopted Budget FYE 2016	Prorated Budget Thru 04-30-16	Actual 7 Months Ending 04-30-16	Variance Favorable (Unfavorable)
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<b>Summary of Operations and Debt Service Coverage</b>				
Revenues			7,334,110	
Operating Expenditures:				
Operating Expenditures-Admin			856,922	
Operating Expenditures-Plant			2,238,917	
Operating Expenditures-Field			1,478,164	
Total Operating Expenditures			4,574,003	
Required Reserve for R&R			-	
Total Operating Exp & Reserves			4,574,003	
Available for Debt Service			2,760,107	Debt Service Coverage 1.52
Less: Debt Service			1,811,815	
Excess Revenues (Exp)			948,292	

## CORAL SPRINGS IMPROVEMENT DISTRICT ASSESSMENT COLLECTIONS FOR FYE 2016

April 30, 2016

Date	Assessments Collected (net of all Commissions & Fees)
10-31-2015	\$ -
11-09-2015	175
11-20-2015	165,965
12-08-2015	1,186,641
12-11-2015	107,747
12-30-2015	85,247
01-15-2016	48,739
02-12-2016	50,698
03-15-2016	38,061
04-15-2016	72,544
<hr/>	
<b>Totals</b>	<b>\$ 1,755,817</b>

## Coral Springs Improvement District

Check Registers

April 2016

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	04-01-2016 thru 04-30-2016	4068 - 4083	\$ 77,689.84
<b>Total</b>			<b>\$ 77,689.84</b>

Water and Sewer	04-01-2016 thru 04-30-2016	20719 - 20821	\$ 200,537.64
<b>Total</b>			<b>\$ 200,537.64</b>

CHECK DATE	VEND#	INVOICE DATE	INVOICE NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/04/16	00058						5 BAGS POTTING SOIL TAILLIGHT KIT/BOAT 2 MAPS LAMINATED 2 MAPS LAMINTATED			63.40	004068
4/04/16	01137						PETTY CASH				
4/04/16	00180						MOW SAWGRASS BERM	DESIGN FOR LIVING		600.00	004069
4/04/16	00267						FIRE EXTINGUSIHER CERT.	FIREMASTER DEPT 1019		60.00	004070
4/04/16	00006						GEN'L ENGINEERING 02/16	GLOBALTECH, INC.		1,867.08	004071
4/04/16	00248						CHAINS/CHAINSAW	GREEN THUMB LAWN & GARDEN LLC		73.52	004072
4/04/16	00242						LEGAL SERVICES 02/2016	LEWIS, LONGMAN & WALKER, P.A.		7,782.54	004073
4/04/16	00158						YAMAHA BOAT MOTOR	MARINA MIKE'S		1,948.91	004074
4/05/16	00023						GAS CAN/BOAT STRAPS SUPPLIES/BOAT	POMPANO BEACH MARINE CENTER, INC		162.03	004075
4/05/16	00037						12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.		121.16	004076
4/05/16	00284						MANAGEMENT FEES 03/16 COPIES 03/16 POSTAGE 03/16	SEVERN TRENT ENVIRONMENTAL SERVICES		4,462.95	004077
4/29/16	99999						SUNSHINE 50% PINETREE 25% CSID-GF 25%	WASTE PRO-PEMBROKE PINES		1,728.38	004078
4/29/16	00051						VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	004079
4/29/16	00080						UNIFORM RENTAL 03/16 GASOLINE 03/16 NEXTEL 03/16 SAM'S CLUB-FIELD SUP03/16 MUNICIPAL SAFETY-BACKHOE FIREMASTER..GF 3/16 AMEX-MEDSAWAY-RX DIS BAGS TELEPHONE 04/16 POSTAGE 04/16 PRINTING & BINDING 04/16 RENT 04/16 TECHNOLOGY SHARING 04/16 OFFICE SUPPLIES 04/16 HEALTH INS-FIELD 04/16	CORAL SPRINGS IMPROVEMENT DIST WS		13,567.08	004080
4/29/16	00158						AMT DUE WS 04/21/2016	CORAL SPRINGS IMPROVEMENT DIST WS		40,244.45	004081
4/29/16	00037						UNIT=014/BOAT MOTOR	POMPANO BEACH MARINE CENTER, INC		535.27	004082
							MANAGEMENT FEES 04/16				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	EXPENSED TO... FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
					COPIES 04/16 POSTAGE 04/16	SEVERN TRENT ENVIRONMENTAL SERVICES			4,473.07	004083
						TOTAL FOR BANK G			77,689.84	
						TOTAL FOR REGISTER			77,689.84	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED YRMO	TO... FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/04/16	00005					COT-SOD HYPO/WWTP			3,294.08	020719
4/04/16	99999					VOID CHECK			.00	020720
4/04/16	01130					*****INVALID VENDOR NUMBER*****				
						PC PROFESSOR-CLASSES 3 LUNCH-FIELD LUNCH RG3-2 NORTON-SCAN HP NORTON-JOE S. FLEETIO NU-TURF EBAY-CONTROLLER-ADMIN BLD FRACOTYP-POSTAGE REFILL AMAZON.COM-VACUUM SEMINAR-LUNCH DAVID M. SEMINAR-LUNCH 2 EE SEMINAR-LUNCH 3 EE SEDA-RACHELG. SEDA-ROGER D. AMAZON.COM-CAUTION SIGNS FIELD-LUNCH FUNERAL FL/AL 2016 CONFERENCE-3EE MEDSAWAY-RX DIS BAGS PENTAIR AQUATIC-NETS POOL				
4/04/16	00857					AMERICAN EXPRESS			3,358.39	020721
4/04/16	00918					SEMINAR-STATE RECORDS-3			270.00	020722
4/04/16	01256					PAYROLL GUIDE 2016			196.21	020723
4/04/16	01162					SOD			121.50	020724
4/04/16	99999					CLEAN INT & EXT. ADM BLDG CLEAN INT & EXT. FLD BLDG			820.00	020725
4/04/16	00056					VOID CHECK			.00	020726
						*****INVALID VENDOR NUMBER*****				
						CBOD & TSS 6030453 TOTAL P & N 6030454 CBOD & TSS 6030456 RO CONCENTRATE 6030457 CBOD & TSS 6030476 QTRLY MONITORING 6030535 FLUORIDE 6030573 PLATE COUNT 6030574 BACT.WELLS 1-11 6030575 CBOD & TSS 6030599 CBOD & TSS 6030600 CBOD & TSS 6030601 MONITORING WELLS 6030602 DISINFECTION TEST 6030603 CBOD & TSS 6030636 CBOD & TSS 6030658				

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/04/16	00033			RO CONCENTRATE 6030659 CBOD & TSS 6030660	FLORIDA SPECTRUM ENV. SERVICES, INC		1,960.00	020727	
4/04/16	01150			SUPPLIES/PLANT F DRILL/MAINT. SUPPLIES/PLANT F	HOME DEPOT		529.21	020728	
4/04/16	01355			OFFICE SUPP-JOE S. OFFICE SUPP-TIM M. OFFICE SUPPLIES-ADMIN	OFFICE DEPOT		407.22	020729	
4/04/16	01419			DR-MARCH 2016 SERVICES 02/26-03/25/2016	OFFICESTREAM, INC.		455.00	020730	
4/04/16	00351			REIMB TO \$7,000 03/28/16	POSTMASTER		2,614.20	020731	
4/04/16	01239			SAFETY SUPPLIES SAFETY SUPPLIES BREAKAWAY LANYARDS 8000 SERIES MASK CHEMICALS OVERALLS	RITZ SAFETY EQUIPMENT, LLC		794.31	020732	
4/04/16	00151			PRESS TRUCK/REPAIRS	RUSS DIESEL, INC.		352.86	020733	
4/04/16	01175			ANNUAL MAINT 05/16 CSID	SENSUS TECHNOLOGIES, INC.		1,617.45	020734	
4/04/16	01498			UNIFORMS-GF 3/30/16 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 3/30/16	UNIFIRST CORPORATION		196.43	020735	
4/04/16	00441			TRANSPORT BACKHOE/REPAIRS	USA EQUIPMENT SOLUTIONS		336.00	020736	
4/05/16	00005			FLUORIDE PROBE FREIGHT	USA BLUEBOOK		325.36	020737	
4/05/16	01354			COT SOD HYPO	ALLIED UNIVERSAL CORP.		3,203.84	020738	
4/05/16	01354			GAP INS-PTREE 03/24/16 GAP INS-GF/BOARD 03/24/16 GAP INS-W/H 03/24/16	AMERICAN PUBLIC LIFE INSURANCE		532.66	020739	
4/05/16	01354			GAP INS-PTREE 04/07/16 GAP INS-W/H 04/07/16	AMERICAN PUBLIC LIFE INSURANCE		484.68	020740	
4/05/16	00694			GAP INS-PTREE 04/21/16 GAP INS-GF/BOARD 04/21/16 GAP INS-W/H 04/21/16	AMERICAN PUBLIC LIFE INSURANCE		532.66	020741	
4/05/16	01267			TECH SUPP 02/26-03/25/16	ASSOCIATED SYSTEMS, INC.		1,725.14	020742	
4/05/16	00999			UNIT=030/REPAIRS	CYPRESS MOBIL		298.00	020743	
				BACKGROUND CK CSID-WATER	FEDERAL BACKGROUND SERVICES, INC		55.00	020744	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/05/16	00023				ADMIN ELECTRIC 03/16 PLT-WATER ELECTRIC 03/16 PLT-WASTE ELECTRIC 03/16 FIELD ELECTRIC 03/16			61,703.23	020745
4/05/16	00377				TIRE/JOHN DEERE CART	FLORIDA POWER & LIGHT CO.		126.48	020746
4/05/16	01046				PVC PIPE	GREEN THUMB LAWN & GARDEN LLC		420.80	020747
4/05/16	00033				AIR RELIEF PIPING SUPPLIES/MAINT	HD SUPPLY WATERWORKS, LTD		204.64	020748
4/05/16	01486				PLANT WATER GAS PLANT WASTE GAS PLANT MAINT GAS FIELD GAS	HOME DEPOT		3,176.92	020749
4/05/16	00576				BEARING TRANS PUMP FREIGHT CREDIT/RETURN ITEM	LANK OIL COMPANY		468.59	020750
4/05/16	01410				1" METERS/20 QTY SHIPPING	MOTION INDUSTRIES, INC.		4,935.12	020751
4/05/16	00072				MANAGEMENT FEE 03/16	RG3 METER COMPANY		6,556.33	020752
4/05/16	01529				TRASH SERVICES-03/16	SEVERN TRENT ENVIRONMENTAL SERVICES		458.33	020753
4/05/16	01465				SURGE TANK BLWR #2 SURGE TANK BLWR #2	WASTE PRO-PEMBROKE PINES		20.03	020754
4/05/16	01011				COPIER LEASE #7232 04/16 COPIER READS #7232 04/16 COPIER LEASE #7835 03/16 COPIER READS #7835 03/16 COPIER LEASE #7535 03/16 COPIER READS #7535 03/16 COPIER READS-CREDIT 3/16	WORLD ELECTRIC SUPPLY, INC.		451.29	020755
4/06/16	88888				830076308 BILLING REFUND	XEROX CORPORATION		100.00	020756
4/06/16	88888				500282504 THE REAL ESTATE	ROBERT EDWARDS		61.93	020757
4/06/16	88888				900515212 *DUANE FORD	THE REAL ESTATE OFFICE CO		65.68	020758
4/06/16	88888				100740104 CITYMORTGAGE IN	*DUANE FORD		3.86	020759
4/06/16	88888				810147804 *SOLARTE LUIS	CITYMORTGAGE INC		11.53	020760
4/06/16	88888				810225107 LBS 2015 FAMILY	*LUIS SOLARTE		6.80	020761
4/06/16	88888				510593302 CAYNE JEFFREY	LBS 2015 FAMILY HOMES LLC		65.00	020762
4/06/16	88888				820386806 NACE CHRISTOPHE	JEFFREY CAYNE		14.84	020763



CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/06/16	88888		220486408					*LUCANIA SALVAT *SALVATORE LUCANIA			23.86	020764
4/06/16	88888		920561722					MILLER PEGGY PEGGY MILLER			122.51	020765
4/06/16	88888		620600503					PNC MORTGAGE PNC MORTGAGE			100.00	020766
4/06/16	88888		520938107					DEER KEY CONDO DEER KEY CONDO			61.93	020767
4/06/16	88888		430428106					COWAN AMANDA AMANDA COWAN			100.00	020768
4/06/16	88888		040618307					CHARON DENNIS DENNIS CHARON			111.93	020769
4/06/16	88888		140737806					MCDONALD DANIEL DANIEL MCDONALD			150.37	020770
4/06/16	88888		450107615					*SCHOENFELDER K *KERI SCHOENFELDER			55.94	020771
4/06/16	88888		650215115					*RICO MARIA/ALE *MARIA/ALEJANDRA RICO			43.85	020772
4/06/16	88888		650268106					FIGUEIREDO GUST GUSTAVO LIMA FIGUEIREDO			58.27	020773
4/06/16	88888		350319715					FELDMAN JESSICA JESSICA FELDMAN			106.93	020774
4/06/16	88888		050406705					VALDERRAMA/MORE MARIA VALDERRAMA/MORENO			23.86	020775
4/06/16	88888		650430903					*BACKER FREDDA *FREDDA BACKER			50.78	020776
4/06/16	88888		250584803					KEOUGH SEAN SEAN KEOUGH			61.93	020777
4/06/16	88888		150781406					FERRUSI LOUIS LOUIS FERRUSI			3.72	020778
4/06/16	88888		850824402					LAKHANI PARVIN PARVIN LAKHANI			98.93	020779
4/06/16	88888		760053707					HANSEN CHRISTIN CHRISTINE HANSEN			61.93	020780
4/06/16	88888		360204315					*WAY CHANTAL *CHANTAL WAY			19.95	020781
4/06/16	88888		060676706					*POTTER TRENT *TRENT POTTER			168.93	020782
4/06/16	88888		270333407					MAHON STACY/JER STACY/JEREMY MAHON			45.58	020783
4/06/16	88888		270341718					BOLIS SHIRLEY SHIRLEY BOLIS			211.93	020784
4/06/16	88888		470405313					HALIM YULLY YULLY HALIM			27.78	020785
4/06/16	88888		480213113					CLARE DELLO RUS CLARE DELLO RUSSO			61.93	020786
4/06/16	88888		390683603					DECKER CRISSY CRISSY DECKER			42.96	020787
4/06/16	88888		090728605					*POUPPIRT BRUCE *BRUCE POUPPIRT			49.20	020788
4/06/16	88888		790773403					ALTISOURCE SING ALTISOURCE SINGLE FAMILY INC			23.86	020789
4/06/16	88888		190848612					ASYAH KHAN LLC ASYAH KHAN LLC			114.21	020790

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/06/16	88888					190851109 ASYAH KAHN LLC			100.00	020791
4/06/16	88888					090859003 JONES MELANIE			100.00	020792
4/06/16	88888					090864312 GARCIA CHRISTOP			211.42	020793
4/15/16	01416					UTIL STMTS 11/2015 ADD'L POSTAGE 11/2015 UTIL STMTS 12/2015 ADD'L POSTAGE 12/2015 UTIL STMTS 01/2016				
4/26/16	00822					ADD'L POSTAGE 01/2016	PRIDE ENTERPRISES		3,761.99	020794
4/26/16	01373					AFLAC-W/H 04/16 AFLAC-PTREE 04/16	AFLAC		2,524.40	020795
4/26/16	01374					ADMIN DENTAL 05/16 WATER DENTAL 05/16 WW DENTAL 05/16 MAINT DENTAL 05/16 FIELD DENTAL 05/16 DENTAL..CSID-GF 05/16 DENTAL..MEAD PT 05/16 DENTAL..PINETREE 05/16	AMERITAS LIFE INSURANCE CORP-DENTAL		4,735.68	020796
4/26/16	01423					ADMIN VISION 05/16 WATER VISION 05/16 WW VISION 05/16 MAINT VISION 05/16 FIELD VISION 05/16 VISION..CSID-GF 05/16 VISION..PINETREE 05/16	AMERITAS LIFE INSURANCE CORP-VISION		977.20	020797
4/26/16	01231					ADMIN HLTH INS 05/16 WATER HLTH INS 05/16 WW HLTH INS 05/16 MAINT HLTH INS 05/16 FIELD HLTH INS 05/16 ADMIN HLTH INS-GF 05/16 FIELD HTH INS-GF 05/16 DUE FRM SHANK 05/16 DUE FROM MEADOW PT 05/16 DUE FROM PTREE 05/16	FLORIDA BLUE		50,745.86	020798
						ADMIN LIFE INS 05/16 WATER LIFE INS 05/16 WW LIFE INS 05/16 MAINT LIFE INS 05/16 FIELD LIFE INS 05/16 LIFE INS W/H..WS 05/16 LIFE INS W/H..GF 05/16 LIFE INS..CSID-GF.ER05/16 LIFE INS..MEAD PT-ER05/16				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/28/16	01040						LIFE INS.PTREE-ER 05/16 LIFE INS.PTREE-EE 05/16		5,709.60	020799	
4/28/16	01089						MUTUAL OF OMAHA INTERNET CONNECTION 04/16		139.27	020800	
4/28/16	00170						ADVANCED CABLE COMMUNICATIONS PLANT PHONE WATER 04/16		58.95	020801	
4/28/16	00789						AT & T RENEW LIC TO OPERATE WWP		2,500.00	020802	
4/28/16	00174						BROWARD COUNTY BOARD OF COUNTY REPLACE SENSOR-CK PRINTER		184.00	020803	
4/28/16	01488						BROWARD BUSINESS EQUIPMENT MONITOR ADM 04/1-06/30/16		162.00	020804	
4/28/16	01245						CYPRESS TRACE SECURITY INC. UNCLAIMED PROP 2014		958.85	020805	
4/28/16	01007						DEPARTMENT OF FINANCIAL SERVICES TOLL VIOLATION-TAG 32391		3.82	020806	
4/28/16	00514						FDOT (FLA. DEPT OF TRANSPORTATION) WTR PLT OPER AD CLASS C+		500.00	020807	
4/28/16	01329						FLORIDA WATER RESOURCES JOURNAL SLUDGE MGMT SEWER 03/16		13,248.00	020808	
4/28/16	01459						H & H LIQUID SLUDGE DISPOSAL, INC. IRA-04/05/16 PLAN 705880		1,570.00	020809	
4/28/16	00155						VANTAGEPOINT TRANSFER AGENTS-705880 IRA-04/19/16 PLAN 705880		19.50	020810	
4/28/16	01150						MEDEXPRESS URGENT CARE OF BOYNTON ADMIN NEXTEL 04/16 PLANT-WATER NEXTEL 04/16 PLANT-WASTE NEXTEL 04/16 PLANT-MAINT NEXTEL 04/16 FIELD NEXTEL 04/16 NEXTEL 04/16 DUE SUNSHINE NEXTEL 04/16 DUE CSID GF		1,773.08	020811	
4/28/16	01355						NEXTEL COMMUNICATIONS TABLET COVER-FIELD OFFICE SUPPLIES-ADM OFFICE SUPPLIES-FIELD		73.05	020812	
4/28/16	01152						OFFICE DEPOT DR-APRIL 2016 SERVICES 03/26-04/25/2016		1,605.00	020813	
4/28/16	01416						OFFICESTREAM, INC. INS DEDUCTIBLE		1,000.00	020814	
4/28/16	01392						PGIT UTIL STMTS 03/2016 ADD'L POSTAGE 03/2016		1,280.40	020815	
4/28/16	00200						PRIDE ENTERPRISES 5,000 CSID WTR INVOICES		227.50	020816	
4/28/16	01264						PRINTING CORP. OF THE AMERICAS, INC WORKSHOP		105.40	020817	
							SUN-SENTINEL (SOUTH FLORIDA) ADMIN PHONE 04/16 WASTE PHONE 04/16 FIELD PHONE 04/16		190.58	020818	
							WINDSTREAM NUVOX, INC.				

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